

# Herefordshire Historic Environment Record

# Enquiry Form

For information and guidance related to all HER enquiries please see the [Herefordshire Through Time Website](#)

When this form is completed email it to [HERenquiries@herefordshire.gov.uk](mailto:HERenquiries@herefordshire.gov.uk)

This email address should also be used for all enquiries

## Contact Details

|                 |                |  |  |
|-----------------|----------------|--|--|
| Name            |                |  |  |
| Organisation    | Enquiry Type   |  |  |
| Email           | Purchase Order |  |  |
| Telephone       | OS Licence *   |  |  |
| Billing Address |                |  |  |

\* Your organisations OS licence number is essential if GIS data is required

## Search Specifications

### Location

OS Coordinates / NGR

Digital Search Boundary Attached

### Thematic

Period (s)

Type (s)

Other

### Radius

 250m<sup>2</sup>
 500m<sup>2</sup>
 1km<sup>2</sup>
 None

 Other

### Service

 Standard Rate    HER Report delivered in 10 days charged at £150 per hour

 Priority Rate    HER Report delivered in 2 days charged at £234 per hour

We aim to deliver all HER searches within a single chargeable hour. For those that take longer we charge incrementally in 15 minute periods at the above relevant rate.

All HER searches are exempt of VAT

Our priority service may not always be available

## HER Datasets

- HER Monuments and Buildings
- HER Events and Activities
- Listed Buildings \*
- Scheduled Monuments \*
- Registered Historic Parks and Gardens \*
- Conservation Areas
- Historic Landscape Characterisation Data

**\* Note:** The boundaries shown on our maps for these datasets are intended to be used solely as a guide: the definitive locations of statutory data (Listed Buildings, Scheduled Monuments and Registered Historic Parks and Gardens) can be obtained from Historic England.

## Search Specifications

### Textual

- PDF Summary
- PDF Full Report
- Hardcopy Report \*

\* This service is subject to additional printing & postage surcharge

### Mapping

- Shapefile Data
- MapInfo Data
- PDF Maps \*

\* The creation of bespoke mapping for searches is subject to an additional surcharge

## Additional Information

## Authorisation

|  |  |      |
|--|--|------|
| For planning / development control enquiries only: I confirm that I have consulted with Herefordshire Council's Archaeological Advisor <a href="#">Julian Cotton</a> regarding this request and he is aware of the proposed development. |  |      |
| By submitting this HER enquiry I understand that my data will be used and retained for the purposes related to the maintenance and administration of the HER as outlined in our <a href="#">Privacy Statement</a>                        |  |      |
| Signed   |  | Date |

## For Office Use

| Charge | Date Provided | Invoice Sent | Staff | Notes: |
|--------|---------------|--------------|-------|--------|
|        |               |              |       |        |