

HEREFORDSHIRE HER ENQUIRY FORM

For information and guidance related to HER enquiries, see the Herefordshire Through Time website (<https://htt.herefordshire.gov.uk/>). Alternatively contact the HER Officer Peter Reavill (peter.reavill@herefordshire.gov.uk / 01432 260130).

Please email your completed enquiry form to: HERenquiries@herefordshire.gov.uk

FOR OFFICE USE:

Consultation No.

CONTACT DETAILS

Name:	<input type="text"/>	Purpose of Enquiry:	<input type="text"/>
Organisation:	<input type="text"/>	Purchase Order No.:	<input type="text"/>
Email:	<input type="text"/>	OS Licence No.: ¹	<input type="text"/>
Telephone:	<input type="text"/>		
Billing Address:	<input type="text"/>		

¹Your Organisation OS Licence Number is essential if GIS data is required.

SEARCH SPECIFICATIONS

LOCATION²

OS Coordinates/NGR:

Digital Search Boundary Attached

² Please provide the center location of your site in full Easting and Northing or an 8-figure National Grid Reference (including letter prefix). Alternatively send through a digital shapefile of your site/search area.

THEMATIC

Period(s):

Type(s):

Other:

RADIUS

250m² (AAI) 500m² 1km² None

Other:

SERVICE TYPE

Standard³ (10 working days) Priority³ (2 working days)

3. Please note that our priority service may not always be available

Standard Service is charged at £100 per hour (+VAT) - Priority Service at £180 per hour (+ VAT)

HER DATASETS

- HER Monuments
- HER Events
- Listed Buildings⁵
- Scheduled Monuments⁵
- Registered Historic Parks and Gardens⁵
- Conservation Areas
- Historic Landscape Characterisation Data

⁵ The boundaries shown on our maps for these datasets are intended to be a guide only: the definitive locations of Scheduled Monuments, Listed Buildings and Registered Parks and Gardens can be obtained from Historic England.

SEARCH SPECIFICATIONS

TEXTUAL

- PDF Summary Only PDF Full Report XML Report Hardcopy Report⁷

⁷ Subject to printing and postage costs.

MAPPING

- Shapefile Data MapInfo Data PDF Maps⁸

⁸ Normally subject to extra officer time.

ADDITIONAL INFORMATION⁹

⁹ For EIA requests please include details of project.

AUTHORIZATION

For planning related enquiries; I confirm I have consulted Herefordshire Council's Archaeological Advisor, Julian Cotton (Julian.Cotton@herefordshire.gov.uk / 01432 383350) to discuss.

By submitting this enquiry I understand that my data will be used for purposes related to the maintainance and administration of the HER as outlined in the HER Guidance Documents.

Signed:

Date:

FOR OFFICE USE:

Charge	Date Data Provided	Invoice Sent	Signature
