

HEREFORDSHIRE HER ENQUIRY FORM

For information and guidance related to HER enquiries, see the Herefordshire Through Time website (<http://www.herefordshire.gov.uk>). Alternatively contact the HER Officer; Liam Delaney (liam.delaney@herefordshire.gov.uk / 01432 260130).

Please email your completed enquiry form to: HEREnquiries@herefordshire.gov.uk

FOR OFFICE USE:

Consultation No.

CONTACT DETAILS

Name:

Organisation:

Email:

Telephone:

Billing

Address:

Purpose of Enquiry:

Purchase Order No.:

OS Licence No.:¹

¹Your Organisation OS Licence Number is essential if GIS data is required.

SEARCH SPECIFICATIONS

LOCATION²

OS Coordinates/NGR:

Digital Search Boundary Attached

² Please provide the center location of your site in full Easting and Northing or an 8-figure National Grid Reference (including letter prefix). Alternatively send through a digital shapefile of your site/search area.

THEMATIC

Period(s):

Type(s):

Other:

RADIUS

250m² (AAI)

500m²

1km²

None

Other:

SERVICE TYPE

Standard³
(10 working days)

Priority³
(2 working days)

³ Please note that priority service may not always be available. Standard is charged at £70 (+VAT) per hour and Priority charged at £140 (+VAT) per hour.

HER DATASETS

HER Monuments
HER Events
Listed Buildings⁵
Scheduled Monuments⁵
Registered Historic Parks and Gardens⁵
Conservation Areas
Historic Landscape Characterisation Data

⁵ The boundaries shown on our maps for these datasets are intended to be a guide only: the definitive locations of Scheduled Monuments, Listed Buildings and Registered Parks and Gardens can be obtained from Historic England.

SEARCH SPECIFICATIONS

TEXTUAL

PDF Summary Only PDF Full Report XML Report Hardcopy Report⁷

⁷ Subject to printing and postage costs.

MAPPING

Shapefile Data MapInfo Data PDF Maps⁸

⁸ Normally subject to extra officer time.

ADDITIONAL INFORMATION⁹

⁹ For EIA requests please include details of project.

AUTHORIZATION

For planning related enquiries; I confirm I have consulted Herefordshire Council's Archaeological Advisor, Julian Cotton (Julian.Cotton@herefordshire.gov.uk / 01432 383350) to discuss.

By submitting this enquiry I understand that my data will be used for purposes related to the maintainance and administration of the HER as outlined in the HER Guidance Documents.

Signed: _____

Date: _____

FOR OFFICE USE:

Charge	Date Data Provided	Invoice Sent	Signature
