

## HEREFORDSHIRE HER ENQUIRY FORM

For information and guidance related to HER enquiries, see the Herefordshire Through Time website (<http://herefordshire.gov.uk>). Alternatively contact the HER Officer; Liam Delaney ([liam.delaney@herefordshire.gov.uk](mailto:liam.delaney@herefordshire.gov.uk) / 01432 260130).

Please email your completed enquiry form to: [HEREnquiries@herefordshire.gov.uk](mailto:HEREnquiries@herefordshire.gov.uk)

### FOR OFFICE USE:

Consultation No.

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### CONTACT DETAILS

Name:

Organisation:

Email:

Telephone:

Billing

Address:

Purpose of Enquiry:

Purchase Order No.:

OS Licence No.:<sup>1</sup>

<sup>1</sup>Your Organisation OS Licence Number is essential if GIS data is required.

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### SEARCH SPECIFICATIONS

#### LOCATION<sup>2</sup>

OS Coordinates/NGR:

Digital Search Boundary Attached

<sup>2</sup> Please provide the center location of your site in full Easting and Northing or an 8-figure National Grid Reference (including letter prefix). Alternatively send through a digital shapefile of your site/search area.

#### THEMATIC

Period(s):

Type(s):

Other:

#### RADIUS

250m<sup>2</sup> (AAI)

500m<sup>2</sup>

1km<sup>2</sup>

None

Other:

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### SERVICE TYPE

Standard<sup>3</sup>  
(10 working days)

Priority<sup>3</sup>  
(2 working days)

<sup>3</sup> Please note that priority service may not always be available. Standard is charged at £70 (+VAT) per hour and Priority charged at £140 (+VAT) per hour.

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## HER DATASETS

HER Monuments  
HER Events  
Listed Buildings<sup>5</sup>  
Scheduled Monuments<sup>5</sup>  
Registered Historic Parks and Gardens<sup>5</sup>  
Conservation Areas  
Historic Landscape Characterisation Data

<sup>5</sup> The boundaries shown on our maps for these datasets are intended to be a guide only: the definitive locations of Scheduled Monuments, Listed Buildings and Registered Parks and Gardens can be obtained from Historic England.

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## SEARCH SPECIFICATIONS

### TEXTUAL

PDF Summary Only      PDF Full Report      XML Report      Hardcopy Report<sup>7</sup>

<sup>7</sup> Subject to printing and postage costs.

### MAPPING

Shapefile Data      MapInfo Data      PDF Maps<sup>8</sup>

<sup>8</sup> Normally subject to extra officer time.

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## ADDITIONAL INFORMATION<sup>9</sup>

<sup>9</sup> For EIA requests please include details of project.

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## AUTHORIZATION

If enquiry is related to a planning scheme; I confirm that I have consulted Herefordshire Council's Archaeological Advisor, Julian Cotton (jcotton2@herefordshire.gov.uk / 01432 383350) to discuss.

By submitting this enquiry I consent for my data to be used for purposed related to the maintainance and administration of the HER as outlined in the HER Guidance Documents.

Signed:

Date:

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### FOR OFFICE USE:

Charge	Date Data Provided	Invoice Sent	Signature

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